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Headteacher: Miss Deborah Coggin BA(Hons), PGCE, NPQSL

25 February 2021

Dear Parents / Carers

### **Returning to school – 8 March 2021**

As you're likely aware, the government has announced that schools will reopen to all pupils on **8 March**. We're very much looking forward to welcoming back more of our pupils to face-to-face education then.

#### **Attendance**

From 8 March, school attendance will be mandatory and our usual rules on attendance will apply.

As a reminder, your child should self-isolate and not come to school if they:

- Have coronavirus symptoms or have tested positive
- Live with someone who has symptoms or have tested positive
- Are a close contact of someone who has tested positive

In line with the latest government guidance, pupils who are **clinically extremely vulnerable should not attend school**. If your child is in this group, they should continue to learn from home until further notice. You will need to provide the office with a copy of the shielding letter sent to your child. The government have stated that letters from your G.P are not satisfactory.

For pupils who are self-isolating or shielding, we will continue to follow the offer for remote learning that can be found on our website [here](#).

#### **Our safety measures**

Rest assured that we're doing everything we can to make sure our pupils can return to school safely. We'll be taking the following protective measures to keep everyone safe. Here are a few of the key measures that we are taking:

#### **Morning drop off**

- Little Oaks and children arriving on the bus will still come in for 8:30am and will go straight into class. Little Oaks parents should queue on the little playground and not directly outside the classroom, as this may block the entrance into Caterpillar Class.



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- All other classes should **arrive everyday** between 8:30am & 8:40am as they have done for rainy days. All children should now aim to be in school **by 8:40am**.
- Adults will be on the gate to control the flow and ensure safety as normal.
- Please ensure that you remain 2m distance from everyone else, especially when queuing.

### Collection times

We aim to make this as safe and swift as possible.

Parents must collect their children in phased times from the playground. All adults must continue to wear masks for the remainder of this term and remain 2m from other households. Please do not gather/group for a chat and once you have hold of your child, they must not then run off to mix with other households in the playground or climb the playground equipment.

At your allocated time, we encourage you to line up 2m apart and you will be guided into the playground by an adult on duty, where you will collect your child. As soon as you have all of your children, we will ask you to exit the playground via the large gates and advise you to leave the area swiftly. We will then be ready to invite the other parents in for the next allocated slot. **Please do not gather along the pavement or gate outside the school, either wait in your cars or at a safe distance. Please allow space for families to walk to their cars or home.**

We will continue with 4 collection times.

We ask that you consider that your child in Years 5 & 6 may potentially walk home to keep the adults to a minimum and to encourage independence where you feel it is appropriate. Please contact the office with permission if you agree to this. These children will go home at the 3pm slot.

### What time should I collect my child/children?

Home time	Caterpillar Class	Grasshopper Class	Dragonfly Class
3pm	Birkett Gaunt Holden	Horn Parks Felton Shaw Morton	Gajdos Grinter Maseko Phillips Slade Goodwin Stochla McPeake Southerden Ford Gelder Luff Cobbold
3:10pm	Osborne Berghaeger Jones Hobden Lintott Ayres Power	Osborne Rowe Berghaeger Jones Hobden Lintott Gumbrell Tucker	Gumbrell Henry Williams Bicknell Strange Coleman Warren Morgan Carter Randell



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3:10pm	Children who use the school bus		
3:15pm	Little Oaks parent/carer		
3:20pm	A quieter slot for vulnerable families. To use this collection time please email the office prior to school starting.		

### What pupils can take to and from school:

- Bags, lunchboxes, books, additional uniform/kit including wellies (PE & School)
- Avoiding unnecessary sharing of items
- Pupils should continue to wear PE kit on Wednesday afternoons and Forest School clothes on Thursday's for Grasshopper and on alternate Friday's for Caterpillar Class.

### How we will keep pupils safe in school, such as:

- Remain in our class bubbles at all times
- Ventilating all of the rooms occupied
- One-way systems around the school where necessary
- A reminder of hygiene measures such as hand-washing
- Staff are testing on a Monday and a Friday morning before school using lateral flow tests (You will be notified as soon as possible on the day if your child or class bubble needs to self-isolate)
- All adults will continue to wear face coverings when in communal areas on site, however, they won't be worn within the classrooms when working with children.
- The playground and playtimes will continue to be zoned and children will remain in their class bubbles so that children can have access to different equipment on alternate weeks.
- Parents must not enter the site or in particular the school building without a prior appointment. If parents are invited they must wear a face covering at all times.
- Following guidance from the government, we ask you to limit your child's out of school care to one provider, this should also include out of school clubs where you can.

You can view our full risk assessment dated March 2021 on our website [here](#).



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### Information about uniform and school meals

All pupils are expected to return to school in full uniform. However, due to the restrictions around non-essential shops not being open until April a relaxation to the rules can be agreed with the class teacher. As the rooms are ventilated and it can still be quite chilly at this time of year, we suggest that your child can wear extra layers to school. Please try to keep the colours dark, in keeping with the School's uniform policy where you possibly can.

School meals will continue to be offered via Chartwells as we did in the autumn term. Children in Caterpillar Class will share the well-ventilated school hall and remain at a distance of at least 2m from each other. Dragonfly Class will continue to eat within their classroom.

### Before and after school care

Breakfast and Elm clubs will return from 8<sup>th</sup> March. Please log on to School Money to book the sessions that you need.

We will endeavour to offer one after school club for Grasshopper and Dragonfly Class where we possibly can. More details will follow separately.

Lockdown has been a challenging period for all of us, and we'd like to thank you for your continuing support during this difficult and uncertain time. If you or your child have any concerns about returning to school, or if you think your child might need extra support when they return, please contact your child's teacher. In the meantime, I really look forward to seeing you all on Monday 8 March.

Yours sincerely

Ms Deborah Coggin  
Headteacher

