



Northchapel Primary School
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17 March 2020

Dear Parent/Carer

Following on from my letter this morning, the government's guidance on the coronavirus has changed from the 'contain' phase to one of delaying the spread of the virus. We are getting in touch to let you know what we are doing in light of this, and what we expect from all of you, to help make sure our school community keeps safe and calm.

I therefore outline below our scheduled activities and events and how they are impacted:

- Elm Club and after school clubs will continue as normal.
- Whole school assemblies will be changed to class assemblies.
- Lunch times will be staggered to avoid large gatherings.
- **Cancellations/Postponements**

All Thursdays	Stay and Play at Little Oaks
Friday 20 th March	Sharing Assembly
Friday 20 th March	School Disco
Tuesday 24 th March	Year 5 Creative English Enrichment Day at MRC
Tuesday 24 th March	Parents Evenings
Wednesday 25 th March	Parents Evenings
Friday 27 th March	Dance/Arts Festival
Wednesday 1 st April	Spring Concert
Friday 3 rd April	Easter Service
- Forest School – if you are a volunteer who has signed up to help at a session this term, please contact the school to discuss this further.
- Goodwood/French Visit – these are currently under review and we await formal confirmation from the Department of Education.



Northchapel Community Primary School

We are aware that cancellations will cause disappointment and we intend to hold fun activities this Friday afternoon for the children to enjoy. Also, staff are working towards a way of sharing the children's learning, including choir, with you this term via videos/emails. Please contact the School Office if you do not have the facilities for viewing videos. In addition, as parents' evenings are cancelled, mid term school reports will be sent home, with the opportunity for parents to follow up with class teachers at a later date. Years 2, 4 and 6 reports will be sent on 20th March and Years 1, 3 and 5 will be sent on 3rd April.

What we need you to do

- If you've recently changed your contact details, please inform the School Office as soon as possible.
- Talk to your children about the coronavirus. It is a scary time and we should make sure children feel supported. BBC Newsround has regular updates for younger children and YoungMinds has practical steps older children can take to help with anxiety.
- For the time being, please drop your child promptly at the school gate between 8.30am and 8.40am where they will be escorted into the school by a member of staff. Likewise, at the end of the day, please respect the Government's social distancing rules in the playground and leave the premises promptly.
- **Little Oaks**
All children will be collected outside Little Oaks by a member of staff at 8.30am and will go straight into the classroom, leaving their parents at the door. For collection of your child from outside Little Oaks, the school gate will be open at 11.30am and 3.10pm. Please arrive promptly for both drop off and collection.
- **Elm Club/Breakfast Club**
Please note that children will be dropped off and collected at the door.
- Please contact the School Office, if your child does not have access to a computer and internet at home.

We hope this does not alarm people too much but we want to keep everyone safe and appreciate your cooperation. These measures may change dependent on latest Government guidelines.

Yours sincerely

Ms Deborah Coggin
Acting Headteacher

